



SERVICE JOURNAL RUBRIC

EXPECTATIONS

- Service journal neat and organized. 3
- Service forms filled out correctly. 3
- Complete a combination of school, parish and community service. 3
- Complete required service hours for grade level. 3
- Reflection questions answered thoughtfully. 3

IMPORTANT DATES

- ◆ Service journals will be reviewed on the last Wednesday of the month, starting in September.
- ◆ Mrs. H will be checking in with each Middle School class once a month.
- ◆ Service hours are all due the last week in May. Any hours after that date are considered summer hours.

✓ Half your hours served during the summer will count towards your total required hours.

✓ Hours must be validated as soon as possible after they are completed. DO NOT wait until the end of May.

✓ Students should try to perform some hours in each area of service in order to get the most benefit from the experience.

✓ Service can come at unexpected times. Make sure to update your journal as soon as possible!

✓ There are many opportunities in which to earn service hours. If you have any questions, contact Mrs. H.

IMPORTANT THINGS TO REMEMBER

CONTACT

Mrs. H at

jheimbigner@lourdesvan.org

360-696-2301 ext 131

GRADING

Points are given for following the expectations listed above. A total of 15 points awarded each trimester.

Exceeds Expectations 3 points	Meets Expectations 2 points	Does not meet expectations 1 point
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REQUIRED HOURS

Incoming 5th graders: **5 hours** (2.5 hours summer credit)

Incoming 6th graders: **10 hours** (5 hours summer credit)

Incoming 7th graders: **20 hours** (10 hours summer credit)

Incoming 8th graders: **30 hours** (15 hours summer credit)



SIGN HERE

Student _____

Parent _____